



800 NE Oregon Street, Suite 465, Portland OR 97232

Voice: (971) 673-0540

Fax: (971) 673-0556

TTY: (971) 673-0372

Facilities Planning & Safety Unit

http://www.healthoregon.org/fps

mailbox.fps@state.or.us

Site Inspection Check List for:

Endoscopy Facilities - OAR 333-535-0115

PR# _____ Date: _____ Inspector: _____

Provider: _____

Project: _____

Address: _____

Present at Site Inspection: _____

Intended Occupancy Date: _____

Required PRIOR to Approved Inspection:

RECEIVED?

YES NO NA

Certificate of Occupancy (CO) from governing jurisdiction

MEP Close-Out verification (if required)

SITE INSPECTION:

INTERIOR = Verify that the facility has installed:

DIAGNOSTIC PROCEDURE ROOM(S):

YES NO NA

If diagnostic endoscopy procedures are performed, the following shall apply: Each room shall have 200 SF exclusive of fixed cabinets and built-in shelves. 333-535-0115 (1)(a)

If portable equipment is used for vacuum and oxygen, room size shall be increased to 225 SF. 333-535-0115 (1)(a)

A hand-washing station with hands-free controls shall be available in each procedure room. 333-535-0115 (1)(b)

- Station outlets for oxygen, vacuum (suction,) and medical air shall be provided in accordance with Table 5, OAR 333-535-0300, Use of portable equipment is allowable when a piped-in central system is not available. 333-535-0115 (1)(c)
- Mechanical ventilation shall comply with OAR 333-535-0300, including Tables 2 & 3 of the same rule. If endoscopy rooms also serve for bronchoscopy services, these systems must meet ventilation requirements for this service in Table 2, OAR 333-535-0300. 333-535-0115 (1)(d)

INSTRUMENT PROCESSING FACILITIES:

YES NO NA

- There shall be dedicated processing room(s) for cleaning and disinfecting instrumentation. Cleaning spaces shall allow for flow of instrumentation from the contaminated area to the clean area and, then to clean storage cabinets which may be in enclosed cabinets in the procedure room. Clean equipment spaces, including storage, must protect equipment from contamination. 333-535-0115 (2)
- The following space and equipment shall be included:
If scopes are cleaned by hand, 2 separate utility sinks, arranged to prevent splash from 1 to the other, 1 for clean and 1 for soiled equipment processing. 333-535-0115 (2)(a)
- A separate hand-washing sink 333-535-0115 (2)(b)
- Space and facilities for the disposal of waste materials. 333-535-0115 (2)(c)
- When automatic endoscope cleaners and sonic processors are used, space and plumbing fixtures for this equipment shall be provided. 333-535-0115 (2)(d)
- Ventilation System: Negative air pressure and exhaust air from the room per Table 2, OAR 333-535-0300, shall be maintained. A hood is recommended for off-gassing and sterilants that cause respiratory irritation. 333-535-0115 (2)(e)
- Outlets for vacuum and/or compressed air shall be provided in accordance with the Functional Program. 333-535-0115 (2)(f)

PATIENT HOLDING AND RECOVERY AREA (if not shared with surgical:

YES NO NA

The following shall be provided:

- Each patient cubicle shall allow a minimum 3 feet between stretchers or recovery chairs. 333-535-0115 (3)(a)
- Each patient cubicle shall be equipped with oxygen and vacuum outlets in accordance with Table 5, OAR 333-535-0300. 333-535-0115 (3)(b)
- Provisions for respiratory isolation shall be provided if bronchoscopy patients are also serviced in patient cubicles. When procedures are to be performed on persons who are know to have or suspected of having airborne infectious diseases, these procedures shall be performed only in a room meeting airborne infection isolation ventilation requirements or in a space using local exhaust ventilation. See also the CDC "Guidelines for Preventing the transmission of Mycobacterium Tuberculosis in Healthcare Facilities. 333-535-0115 (3)(c)
- Medication preparation and storage with a hand-washing station. 333-535-0115 (3)(d)
- Toilet facilities 333-535-0115 (3)(e)
- Change areas and secure storage for patients' personal property. Patient recovery cubicles may be used when scheduling and capacity allows. 333-535-0115 (3)(f)
- Nurses' reception and charting area that allows for visual observation of patients. 333-535-0115 (3)(g)
- Storage provisions for clean supplies 333-535-0115 (3)(h)
- A dedicated housekeeping closet. 333-535-0115 (3)(i)
- A nurse call system or other workable system that allows for summoning staff assistance 333-535-0115 (3)(j)
- A soiled utility or soiled holding room as referenced in OAR 333-535-0260 (5) shall be located to serve the endoscopy facility. 333-535-0115 (3)(k)